



[schoolofccdt@ccdt.org](mailto:schoolofccdt@ccdt.org) | [theschoolofccdt.ca](http://theschoolofccdt.ca)

509 Parliament St Toronto, Ontario M4X 1P3

## 2022 - 2023 Registration Instructions

### **NEW STUDENTS** (or returning from prior to Sept 2021)

Welcome to the 2022 -2023 season here at The School of Canadian Contemporary Dance Theatre! If you/your child is a new student, or if you did not participate in the 2021-2022 school year, please see step by step registration instructions below and if you require assistance or clarification, please email [schoolofccdt@ccdt.org](mailto:schoolofccdt@ccdt.org) for more information.

#### ○ **Step 1: Register Your Dancer(s)**

Follow this link to the registration form and complete all mandatory fields:

<https://app3.jackrabbitclass.com/regv2.asp?id=543521>

This online form will allow you to register your dancer(s) in our system and create a login to the online portal which will allow you to view your balance, keep track of your schedule, + so much more. *YOU WILL NOT CHOOSE AND REGISTER CLASSES AT THIS TIME (SEE STEP 3)*

#### ○ **Step 2: Review Our Policies**

You will need to sign off on all of our policies in the online portal, but we have included them all here for readability. (See page 2) In order to officially *opt-out* of our email list or photo consent you will need to email the office directly. If you have any other questions or concerns about our policies for the 2022 – 2023 season please email [schoolofccdt@ccdt.org](mailto:schoolofccdt@ccdt.org)

#### ○ **Step 3: Complete Class Selection & Payment Form**

See attached schedule (page 3) and subsequent Class Selection and Payment Form (page 4). Enter all relevant information. If you require assistance or advice on choosing classes, please do not hesitate to contact us. Send the completed Class Selection and Payment Form to [schoolofccdt@ccdt.org](mailto:schoolofccdt@ccdt.org) for review. Please do not send an e-transfer or cheque at this time, wait to be contacted by the school administrator.

#### ○ **Step 4: Approval and Payment of Fees**

After your dancer(s) have been registered in our online system and your Class Selection & Payment Form has been approved by our office **you will need to pay your fees in order for your registration to be complete.** Either full payment or a first installment is required upon registration. See Class Selection & Payment Form for payment method options.

## ***Policies***

All policies will need to be signed off on the online portal but they are included here for easier readability.

### **Release Form**

I hereby certify that I am/my child is in good physical condition and is able to participate safely in dance classes. All current medical conditions are outlined on this form. I understand that classes will be conducted in the safest possible manner by trained professional instructors. I understand the inherent risk involved in the physical activity of dancing, and that despite precautions being taken by the studio, accidents and injuries may occur. By signing this release form, I assume all risks related to the use of any and all spaces used by SCCDT. I agree to release SCCDT from responsibility including all teachers, dancers, accompanists, staff members, and facilities used from any cause of action, claims, or demands now and in the future. I will not hold SCCDT liable for any personal injury including but not limited to: scrapes, bruises, cuts, sprains, fractures, broken bones, concussions or death or any personal property damage/loss, which may occur on the premises before, during or after dance classes.

Should in-person classes not be possible and proceed online, I understand the risk involved and potential obstacles in my home, and assume all risks related to the virtual classes. I release SCCDT and its teachers from liability in case of accident or injury during an online/virtual class. I/my child will notify the teacher immediately if an injury should occur, and seek medical attention. I/my child will not participate if they are unable to do so safely. During online/virtual classes, I will ensure my child has adequate supervision, and acknowledge that I am responsible for their safety while participating from home/outside the studio.

### **Additional Health & Safety Agreement**

- I understand that if my child is feeling ill with symptoms including but not limited to fever, cough, sore throat, loss/decrease of taste/smell, or difficulty breathing, they must remain home, and I will refer to current Public Health guidance in regards to testing and isolation and/or contact a physician for clearance to return to the studio.
- I understand that if my child or anyone in our household has tested positive for COVID-19, or if we have been directed to self-isolate for any reason, they will not be able to attend until cleared by applicable Public Health guidance.
- I understand that parents, guardians, siblings, etc. may not remain in the lobby during classes.
- I understand that appropriate measures are being taken to protect my child from contracting COVID-19 while attending class at SCCDT, and release SCCDT of any liability should my child contract COVID-19.
- I understand that COVID-19 policies may be updated throughout the year to reflect the changing situation and evolving Government regulations.

### **Withdrawal/Refund Policy**

**I understand that all fees are non-refundable.** Students withdrawing must provide valid written notice of withdrawal before the next installment is due; otherwise payments will be processed and no refund will be granted. Should a resurgence of COVID-19 require SCCDT to cease in-person classes, classes will continue online, and no tuition refunds will be given.

### **Email and Mailing Address**

I would like to be on the postal and electronic mailing lists. I understand that my contact info will remain in the possession of CCDT for company/school purposes only. If you DO NOT wish to receive email communication from SCCDT please email [schoolofccdt@ccdt.org](mailto:schoolofccdt@ccdt.org)

### **Photo/Video Release**

I hereby give the School of CCDT the right and permission to publish, without charge, photographs or video taken of my child participating in classes at the School of CCDT. These photographs/videos may be used in publications, including electronic publications or in audiovisual presentations, literature, advertising or in similar ways. I waive all rights to the photographs and allow them to be used for their intended purposes. I understand that no fee or reimbursement will be offered. If you DO NOT photo/videos of your child be used, please email [schoolofccdt@ccdt.org](mailto:schoolofccdt@ccdt.org)

## School Of CCDT 2022-2023 Class Schedule

	Studio A	Studio B	Studio C/D
<b>Mon</b>	4:45-6:15 Adv I Ballet	4:45-6:15 Adv II Ballet	4:45-6:15 Inter Modern
	6:30-7:45 Intermediate Ballet	6:30-7:30 Inter Foundation Ballet	6:30-8:00 Adv Modern
	7:45-8:15 Intermediate Pointe	7:30-8:00 Inter Foundation Pointe	
<b>Tues</b>	5:00-6:15 Grade 3 Ballet (9-10 yrs)	4:15-5:00 Creative Movement (4-5 yrs)	5:00-6:00 Jr Hip Hop (6-9 yrs)
	6:15-7:30 Grade 4 Ballet (10-11 yrs)	5:15-6:00 Pre-Primary (5-6 yrs)	6:00-7:00 Inter Hip Hop (10-13 yrs)
	7:30-9:00 Advanced Pointe		7:00-8:00 Teen Hip Hop (13+)
		6:00-7:00 Grade 1 Ballet (7-8 yrs)	8:00-9:30 Teen Jazz/Musical Theatre (13+)
		7:00-8:00 Grade 2 Ballet (8-9 yrs)	
	8:00-9:30 Intermediate Ballet		
<b>Wed</b>	4:45-6:30 Adv I/II Ballet	4:45-6:00 Pre-Inter Modern	4:45-6:00 Jr Jazz/Musical Theatre (6-9 yrs)
	6:30-7:45 Inter Found./Gr. 5 Ballet	6:00-7:15 Elementary Modern	6:00-7:15 Inter Jazz (Advanced)
	7:45-9:15 Intermediate Ballet	7:15-8:30 Adult Modern (12 wk sessions)	7:15-8:45 Inter Jazz/Musical Thea. (10-13)
<b>Thurs</b>	4:45-5:45 Grade 2 Ballet (8-9 yrs)	5:00-6:00 Primary Ballet (6-7 yrs)	4:45-5:45 Jr Tap (6-9 yrs)
	5:45-6:45 Grade 3 Ballet (9-10 yrs)	6:00-7:00 Modern 1 (7-10 yrs)	5:45-6:45 Inter Tap (10-13 yrs)
	6:45-8:00 Grade 4 Ballet (10-11 yrs)	7:00-8:00 Modern 2 (10-12 yrs)	6:45-8:00 Teen Jazz (Advanced)
	8:00-9:15 Inter Foundation Ballet	8:00-9:00 Teen Modern (13+)	8:00-9:00 Teen Tap (13+)
<b>Fri</b>	4:45-6:15 Adv I/II Ballet		
	6:30-8:30 Company Repertoire		
<b>Sat</b>	9:30-10:15 Music & Movement (2-3 yrs)	9:30-10:15 Creative Movement (3-4 yrs)	
	10:15-11:00 Pre Primary Ballet (5-6 yrs)	10:15-11:15 Beginner Modern (6-8 yrs)	
	11:15-12:15 Primary Ballet (6-7 yrs)	11:30-12:15 Creative Movement (4-5 yrs)	11:00-12:30 Company Modern
	12:15-1:15 Grade 1 Ballet (7-8 yrs)	12:15-1:15 Teen Ballet (13+)	1:00-5:30 Company Repertoire
	1:15-2:45 YAP Modern & Conditioning		
	3:00-4:30 YAP Repertoire		
<b>Sun</b>	10:00-11:30 Company Modern		1:30-3:00 Core Modern
	11:30-6:00 Company Repertoire		3:15-5:15 Core Repertoire

# 2022-23 Class Selection & Payment Form

**Dancer Name:** \_\_\_\_\_ **Contact Email:** \_\_\_\_\_

Class #1 _____	Level: _____	Day: _____	Time: ____ - ____
Class #2 _____	Level: _____	Day: _____	Time: ____ - ____
Class #3 _____	Level: _____	Day: _____	Time: ____ - ____
Class #4 _____	Level: _____	Day: _____	Time: ____ - ____
Class #5 _____	Level: _____	Day: _____	Time: ____ - ____
Class #6 _____	Level: _____	Day: _____	Time: ____ - ____
Additional _____			

## Program Fees - All fees include HST

<b>3/4 Hour Long</b>	<b>1 Class \$820</b>	<b>2 Classes \$1640</b>	
<b>1 Hour Long</b>	<b>1 Class \$860</b>	<b>2 Classes \$1720</b>	<b>3 Classes \$2520</b>
<b>1 1/4 - 1 1/2 Hour Long</b>	<b>1 Class \$1015</b>	<b>2 Classes \$2030</b>	<b>3 Classes \$2985</b>
<b>1 3/4 - 2 Hour Long</b>	<b>1 Class \$1110</b>	<b>2 Classes \$2220</b>	<b>3 Classes \$3270</b>
<b>Pre-Pressional (4-6 Classes)</b>	<b>Up to 6 classes only - \$4290</b> <b>Each class over 6 will be rated at \$820.00 each.</b>		

**Total Course Fees:** \_\_\_\_\_ (as added up above)

Showcase Fees: \_\_\_\_\_ \$60 for 1 class | \$115 for 2 classes | \$155 for 3 classes | \$175 for 4 classes

Administrative Fee: **\$45** WAIVED IF REGISTERING BEFORE JULY 1ST 2022

### NOTE: SHOWCASE FEES AND ADMINISTRATIVE FEES ARE PAID ON THE 1ST INSTALLMENT DUE AT REGISTRATION

1st Installment: \_\_\_\_\_ Date: \_\_\_\_\_ Method: \_\_\_\_\_  
Due at Registration YYYY / MM / DD (Cheque, Debit, Visa, Cash, E-Transfer)

2nd Installment: \_\_\_\_\_ Date: \_\_\_\_\_ Method: \_\_\_\_\_  
Due Dec 3rd if playing in 3 installments YYYY / MM / DD (Cheque, Debit, Visa, Cash, E-Transfer)  
Due Feb 4th if playing in 2 installments

3rd Installment: \_\_\_\_\_ Date: \_\_\_\_\_ Method: \_\_\_\_\_  
Due March 11th (2+ classes only) YYYY / MM / DD (Cheque, Debit, Visa, Cash, E-Transfer)

### Payment Agreement: I authorize the School of CCDT to debit the above payment from my CREDIT CARD below

Credit Cards are subject to \$7 fee for transactions under \$499 and \$10 for each transitions \$500+

VISA or MC # \_\_\_\_\_ Exp: \_\_\_\_\_ 3 Digit Code: \_\_\_\_\_

Name on Card: \_\_\_\_\_ Signature: \_\_\_\_\_

Today's Date: \_\_\_\_\_  Phone Authorization - only check if you'd like a call to verify before every transaction  
YYYY / MM / DD

Cheques are made out to "School of CCDT" - Etransfers to [dlundmark@ccdt.org](mailto:dlundmark@ccdt.org) (please use password Dance2022)